

Training survey template

Answer scale

1 Strongly disagree		2 Disagree		3 Neither agree nor disagree		4 Agree		5 Strongly agree	
No.	Question	1	2	3	4	5	Not applicable		
1	The training I received in the past year was relevant to my job.								
2	I was able to apply what I learned within a month of the training.								
3	The training was delivered in a language I could follow easily.								
4	Most of the trainers I had in the past year knew their subject well.								
5	Training was often scheduled at times that clashed with my work. <i>(reverse-scored)</i>								
6	My manager discussed the training with me before or after it.								
7	I find it hard to know what training is available to me. <i>(reverse-scored)</i>								
8	Access to training is fair across teams and levels.								
9	Most of the training I attended was the right length for its content.								
10	The training materials are useful to refer back to.								
11	I receive the training I need to do my job safely.								
12	The training I receive is helping me progress in my career.								
13	I can ask for training that I think I need.								
14	Overall, training here helps me do my job better.								

Open questions

1. Which training in the past year helped you most, and why?

2. What training would make the biggest difference to your work next year?